

Robert Frew Patient Partnership Group
Minutes of 62nd Meeting Held 20th July 2015
At The Robert Frew Medical Centre

Present

	Chair
Lesley Cogan	Vice Chair
Alan Ursell	Treasurer
Jean Ursell	Secretary

Amanda Chapman, Jacqueline Coleman, Carol Groves, Joan Nutley, Sarah Tilden, Gareth Williams, Allison Whyte.

The meeting commenced at 6.45 pm.

62/01 Apologies.

Apologies were received from John Langley.
Dr Tam was unable to make this meeting and will attend as soon as he is able.

62/02 Minutes from last meeting and matters arising.

The minutes were then accepted as a true record and signed accordingly.
There are now plenty of pens in reception.

62/03 Election of officers

The following were elected:-
Chair:- Lesley Cogan
Vice chair:- Jackie Coleman
Secretary:- Jean Ursell
Treasurer:- Alan Ursell
SEMC rep:- John Langley

62/04 Wickford housing developments update.

Basildon council reapplying for surgery on old market site, this will only result in one extra doctor. They say that parking (one of previous issues) is covered by parking within walking distance. No further information as members dealing with this not at meeting.

The Applewood and Swan Lane surgeries have joined together and are now called Swanwood. Their patients can now go to either surgery.

62/05 Report from SEMC Locality Patient Group meeting and hierarchy structures.

There was no report as no attendees present at meeting.

62/06 Defibrillator.

Only 1 reply from the surgeries, Shotgate, and that was to ask who would make the collection box. Alli said she would be responsible for our box and that the partners would individually give donations. It was suggested that a box be left in the flu clinics. Amanda and Sarah to look into collecting at the Wickford Carnival.

62/07 Phlebotomy update.

No further forward with extra space for Wickford clinics although they have been in touch with GP and are waiting for a meeting date. The matter was high on the agenda when the new health centre is developed. Other sites are being audited to ensure are fit for purpose

7 o'clock opening trial to continue and hope to use these times as booked appointments in future.

Are still recruiting staff as currently using agency ones.

Hope that the hospital will provide facilities for patients with special needs (on chemo, needle phobic etc.), but have not got far yet as will need separate location.

Will be introducing on-line booking system, using "swiftQueue", hopefully starting in Southend by early September. Each clinic will set its own parameters for walk-ins and late appointments. Patients, clinics, clinics in hospitals, OPD doctors, GPs and community care homes will have access. Reminders of appointments will be sent out the day before. There will still be a telephone booking line.

The fact that patients cannot always see/hear which cubicle they should use was brought and this is to be looked at.

62/08 A.O.B.

62/08.01 From beginning of September Friday morning extended hours will go onto the end of Saturday's clinic.

62/08.02 Need new photos for web site. E-mail to Amanda or bring to next meeting.

Signed as a true copy of the meeting:

Chair